



Smt. Kishoritai Bhoyar Adhyapak Mahavidyalaya, Kamptee

Affiliated to RTMNU, Nagpur and Approved by NCTE

CODE OF CONDUCT

FOR STUDENTS

- Students joining the college are strictly bound by the Rules and Regulations of the college.
- Every student must obtain on admission, and keep his/her Identity Card affixed with photograph, duly attested and present it for inspection on demand.
- The college observes a dress code. On the occasion of guest lectures, seminars etc. students are required to be formally dressed. A student failing to adhere to the dress code will face disciplinary action.
- Students must attend lectures and tutorials according to the timetable on all working days of the College. Students should not remain absent from lectures, tutorials and examinations without prior permission of the Principal. Students are warned that if their attendance at lectures and tutorials is unsatisfactory, their names may be struck off the college rolls/or may be detained from the examinations.
- In case of illness, a student must apply for leave, as soon as possible, with a doctor's certificate. He / She must personally report to the Principal on resuming class.
- Students must not attend classes other than their own without the permission of the Principal.
- Smoking and chewing of tobacco is strictly prohibited in the College premises.
- Students shall do nothing either inside or outside the College that will in any way interfere with its orderly conduct and discipline.





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- No Society or Association can be formed in the College and no person invited to address a meeting without the Principal's prior permission and sanction.
- No student shall collect any money or contribution for picnic, trip, and educational visit to some place, get-together, study-notes, charity or any other activity without prior sanction of the Principal.
- No student shall communicate any information or write about matters dealing with the College in any manner to the Press or Media.
- Students are expected to take proper care of college property and to help in keeping the premises neat and clean. Causing damage to the property of the College, e.g. disfiguring walls, doors, fittings, or breaking furniture, etc., is a breach of discipline and the guilty will be duly punished.
- Students applying for certificates, testimonials, etc. and those requiring the Principal's signature on any kind of documents or applications should first contact the College office. Students should bring no paper directly to the Principal for his/her signature.
- Students must not associate themselves with any activity not authorized by the College Principal. Serious view will be taken of students found organizing or participating in such unauthorized activities.
- Students using unfair means at examinations will not be readmitted to the College.
- It is the responsibility of the student to read the notice boards regularly for important announcements made by the College authorities from time to time. They will not be excused or be given any concession on grounds of ignorance.



Smt. Kishoritai Bhojar
Principal
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Adhyapak Mahavidyalaya
Kamptee.



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- Use of cell phones is banned inside the college premises. Defaulters are liable to be punished.
- Matters not covered under the existing rules will rest at the absolute discretion of the Principal.
- Ragging is totally prohibited in Institution and anyone found guilty or ragging and/or abetting ragging, whether actively passively is liable to be punished in accordance with the regulations.





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FOR TEACHER

- Every teacher shall discharge his/her duties efficiently and diligently to match with the academic standards and performance norms laid down by the College Management from time to time.
- Every teacher shall update his/her knowledge and skills to equip himself/herself professionally for the proper discharge of duties assigned to him/her.
- Every teacher shall conduct himself/herself with absolute dignity and decorum in his/her dealing with the superiors, colleagues and students every time.
- No teacher shall absent himself/herself from duties at any time without prior permission from the Principal.
- No teacher shall accept any honorary or other assignment given to him/her by any external agency without the prior permission of the College Management.
- No teacher shall associate with any political party or take part in any other organizational activity, which is not in line with the duties and ethics of the teaching profession.
- No teacher shall attempt to bring any political or outside pressure on his/her superior authorities in respect of service matters.
- No teacher shall participate in any strike or demonstration and/or indulge in any criticism of College Management policy or of the Government for any reason whatsoever.





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- No teacher shall act in any manner that violates the norms of decency or morality in his/her conduct or behavior inside and outside the College Campus.
- No teacher shall incite, provoke or instigate any students or any other member of the staff into any form of action against the College Management, or that seeks to disrupt the academic activities of the College.
- No teacher shall by act or deed, degrade, harass or insult any other person for any reason whatsoever or act in a manner unbecoming or the teaching profession.
- Every teacher in the service of the College shall at all the time strive for academic excellence in the discharge of his/her duties and conduct himself/herself in the manner of a perfect role model for others to emulate.
- The College Management may, however, at its sole discretion provide an opportunity to the teaching staff for presenting his/her case through a personal hearing before taking a final decision. The decision of the College Management will be final and binding and will not be subject to any appeal to any individual or forum.
- Smoking and chewing of tobacco is strictly prohibited in the college premises.

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